

3. AFFILIATED CLUBS - MAJOR EVENTS

- (1) Grant aid for affiliated Clubs to attend UK/British and International standard events will be considered provided attendance is by competitive qualification or invitation and approved/ supported by the Sports Governing Body. Written evidence of the above should accompany the application.
- (2) The maximum grant available will be £200 in any one financial year.

4. INTERNATIONAL AND TWINNING LINKS

- (1) In cases of formally arranged International initiatives and town twinned activities, Governing Body ratification is not required and the Committee may award a grant not exceeding £200.
- (2) Details of the Sports programme to be followed during the visit should be given at the time of submission.
- (3) Visits of a holiday nature, having a low sporting content, will not be eligible.

GENERAL

1. Grants will not be given for activities being subsidised by the Sports Council or Fife Council and will not be considered retrospectively.
2. Clubs, Coaches or officials already in receipt of grant aid from Fife Council will be ineligible for grant aid for the same purpose.
3. Every opportunity must be taken to credit the Sports Council in any publicity.

SPORTS DEVELOPMENT

- a. Fife Council, the Carnegie Dunfermline Trust and the Sports Council provide funds for Sports Development projects.

- b. A wide variety of Coaching and Competitive events are promoted under the Sports Development Scheme, eg. Coaches Courses, Competitions and Coaching courses for teams and individuals including target groups eg. Senior Citizens, Women, and People with Special Needs.
- c. Where possible, subsidy may be provided for other independent coaching courses run by member clubs/organisations, eg. the setting up and equipping of Junior Sections.
- d. Campaigns will be organised and implemented to encourage greater public participation in various sports.
- e. Where there is a demand and suitable facilities exist, assistance to set up new clubs may be provided.

PUBLICITY AND EVENTS

SOCIAL/COMPETITIVE

Member clubs may participate in a programme of special events organised each year. These include; Annual Sports Awards, and the Sport For All Festival.

AFFILIATION

If your club is interested in becoming a member or requires further information, please contact:-

Secretary
Dunfermline and West Fife Sports Council
Music Institute
East Port
DUNFERMLINE
KY12 7JA

Tel: 08451 555555 ext 493344
Website: www.westsport.co.uk
E-mail: sports.councilwest@fife.gov.uk

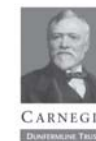


Dunfermline and West Fife Sports Council is a voluntary organisation grant aided by Fife Council and in partnership with Fife Sports and Leisure Trust and Carnegie Dunfermline Trust, supporting Local Sport for over 40 years.

Dunfermline and West Fife Sports Council

grant aid

sports development training and equipment grants



AIMS OF DUNFERMLINE & WEST FIFE SPORTS COUNCIL

Dunfermline and West Fife Sports Council was set up in 1967 as a local agency promoting interest and participation in sport and sport related recreation in Dunfermline and West Fife.

OBJECTIVES

Examine available sports and recreational facilities in Dunfermline and West Fife against current and anticipated needs;

to promote or support competitions, events, and other sporting activities;

to assist in the formation of new sports clubs and recreational organisations;

to encourage, with the assistance of the education authorities, school pupils and school leavers to continue in sports and recreational activities;

to disburse grants to affiliated sporting organisations/clubs.

MEMBERSHIP

All amateur sports clubs having a Constitution and a democratically elected Committee, are invited to affiliate to the Sports Council, thereby providing a wide representation of all sporting interests. Affiliation affords member clubs representation (two) at all Annual and Special General Meetings and the other benefits of membership described in this leaflet. There is a nominal annual affiliation fee.

FINANCE AND GRANTS

The Executive Committee disburse grants on behalf of Fife Council. The grants policy is geared towards providing support to local sports clubs/organisations and in certain circumstances, coaches and officials, categorised as follows:

GRANTS AVAILABLE

1. AFFILIATED CLUBS - DEVELOPMENT

1. The Finance and Grants Sub-Committee will only consider applications for aid from Clubs who have been affiliated for at least three months prior to application, and have paid the current annual fee.
2. It will not be the policy of DWFC to grant loans of any kind.
3. Grants will not be given for general running expenses, eg. administration, regular hire of facilities or regular travel to domestic competition and training.
4. Grants will not be made for items of personal wear - strips, boots, etc.
5. Grants will not be given to "closed" clubs ie. school sports clubs, factory clubs or sports clubs which operate for profit.
6. Grants will not be considered retrospectively and accordingly, those seeking assistance should endeavour to apply at least two months in advance of the event or project.
7. The maximum grant available for equipment and materials is 50% of the sum applied for and no club may benefit by a sum greater than £200 in any one financial year in one category.
8. Any application for financial aid should be made on the official application form available from the Secretary and in the case of Clubs wishing to purchase equipment or materials, be **accompanied by:-**
 - a. **A copy of the Club's accounts and balance sheet for the last complete financial year.**
 - b. **A statement of the Club's current cash assets (obtainable from the bank and/or Building Society). and**

c. Two written quotations for goods to be supplied, from two separate Shops/Suppliers.

9. If in the opinion of the Sports Council, items provided by grant aid by the Sports Council are not being used for the purpose(s) stated in the grant application, the Sports Council reserves the right to withdraw the use of any facility or to repossess the equipment.
10. Any club receiving grant aid shall afford the right to representatives of the Sports Council to carry out inspections of facilities and equipment.
11. Any club in receipt of a grant award for equipment will not be allowed to resell the same within a period of five years from the date of receipt without the written permission of the Sports Council. Clubs undertaking resale will be liable to make restoration of all or part of the grant given by the Sports Council.
12. In the event of a club disbanding, equipment purchased under the grant scheme will automatically become the property of the Sports Council.
13. Clubs applying for grant aid must show that they are capable of meeting their share of the costs involved.
14. No purchases should be made or agreements entered into with a supplier prior to the award being made.
15. If the offer of a grant is accepted, a copy of the invoice, receipt or proof of purchase should be sent to the Secretary immediately following the transaction.
16. A Club representative may be requested to attend a meeting of the Finance and Grants Sub-Committee to discuss any application.
17. All grants are made at the discretion of the Executive Committee.

2. COACHES AND/OR OFFICIALS

- (1) Applicants must be an active, current member of a club currently affiliated to Dunfermline and West Fife Sports Council.
- (2) Anyone in receipt of a National Lottery Award above £200 will not be eligible for a Sports Council grant.
- (3) Participation in special training courses unable to be arranged locally, International and British/UK Championships held within the UK will qualify for consideration provided attendance is by qualification or invitation and approved/supported by the Governing Body of the sport. Written evidence of the above should accompany the application.
- (4) Individuals will be responsible for the first £30 of any expenditure.
- (5) The maximum grant available will be £100 in any one financial year.
- (6) Application must be made on the official form available from the Secretary and be endorsed by an officer of the member club and by representative of their Sports Governing Body.
- (7) If any part of an award is not used for the purpose stated on the application, the Sports Council reserve the right to require full or partial repayment.
- (8) Copies of receipts showing payments for the purposes stated on the application may be required from the recipient.
- (9) The Sports Council may exercise the option to make payment of any award directly to the applicants Club.
- (10) Applications will not be considered retrospectively.